



12 October 2023

NGSG Circular 3 of 2023

National (Infrastructure) Guidelines and Standards Group

To: -

Chief Executive of each Local Authority
Chief Executive of Transport Infrastructure Ireland
Chief Executive of the National Transport Authority

**Re: - Publication of Guidelines on Traffic Works Procedures
Section 38 of the Road Traffic Act**

Dear Chief Executive,

I am directed by the Minister for Transport to inform you that The *Guidelines on Traffic Works* were published by the Department for Transport on 12 October 2023. These new Statutory Guidelines, in accordance with Section 38 of the Road Traffic Act, 1994, as amended, apply to all works undertaken under that Section.

The Guidelines document is attached to this circular and together with this circular can be viewed at: -

<https://www.gov.ie/en/publication/0efde-guidelines-and-standards-for-roads-greenways-and-active-travel/>

This Circular provides information on the powers of Local Authorities under Section 38 of the Road Traffic Act regarding traffic calming measures in respect of public roads in their charge.

Subsection (6) of Section 38 identifies that guidelines may be issued by the Minister for Transport to road authorities relating to traffic calming measures under this section and that road authorities are required to have regard to such guidelines when performing functions under this section.

The attached Guidelines set out:

- Types of measures which fall under Section 38, such as reallocation of street space, provision of bus lanes, etc.



- Section 38 and its interaction with the Planning Process.
- Determining appropriate procedures for schemes which fall under Section 38.
- Standard Procedures to be adopted under Section 38 including 'Traffic Works Orders', and
- Trials Procedures to be used in accordance with Section 38 including 'Temporary Traffic Works Orders'.

It is anticipated that a briefing session on the guidelines will take place in the coming months, information on which will be provided in due course.

Queries or clarification on any of the matters referred to in this circular may be obtained from the Department of Transport (DoT), National Guidelines and Standards group at ngsg@transport.gov.ie.

Yours sincerely,

John McCarthy,
Department of Transport,
Chair, National Guidelines and Standards Group.

CC: - The Director of Services/Senior Engineer for Roads/Transport/Infrastructure for each City & County Council.